

**Schedule of School's Forum (SF) and Heads Funding Group (HFG)
Work Programme 2015/16 Financial Year (Revision)**

Meeting	Date	Time	Venue	Items for Consideration/Decision	Lead Officer(s)
SF	15th June 2015 (Monday)	5pm	Shaw House	School Funding Arrangements 2016/17: Overview, Requirements, Timetable (if available by this date) DSG Outturn 2014/15 & carry forward to 2015/16 Review School Balances 2014/15 (including excess surplus balances) School Financial Value Standard - Annual Report for 2014/15 Vulnerable Children's Fund - Annual Report for 2014/15 Trade Union Facilities Time - Annual Report for 2014/15	Claire White Shannon CS & Ian Pearson Claire White Ian Priestley Cathy Burnham Keith Watts
HFG	1st July 2015 (Wednesday)	3.30pm	Shaw House	Consider options for school formula 2016/17 Review de-delegations and Buy Back arrangements for 2016/17 Review School Budgets 2015/16 & Schools in Financial Difficulty Review PRU proposals for 2016/17 Review of the PRU Outreach & Home Tuition budgets Review proposals for changes to scheme for financing schools	Claire White Shannon Coleman-Slaughter Claire White Cathy Burnham Cathy Burnham Claire White
SF	13th July 2015 (Monday)	5pm	Shaw House	Agree proposed formula for 2016/17 to go out to consultation with schools Agree proposal for dedelegations in 2016/17 to go out to consultation with schools Review School Budgets 2015/16 & Schools in Financial Difficulty Review & Agree Schools' Forum Membership & Constitution from September 2015 Agree PRU proposals for 2016/17 to go out to consultation with schools Review of the PRU Outreach and Home Tuition budgets Agree proposals for scheme for financing schools to go out to consultation	Claire White Shannon Coleman-Slaughter Claire White Claire White Cathy Burnham Cathy Burnham Claire White
HFG	16th September 2015 (Wednesday)	3.30pm	Shaw House	Review formula proposals for 2016/17 following school consultation Review de-delegations for 2016/17 following school consultation Review Additional Funding Criteria Review High Needs Places & arrangements for 2016/17 Review Engaging Potential savings and tender Review Scheme for financing Schools following school consultation	Claire White Shannon Coleman-Slaughter Claire White Jane Seymour Jane Seymour Claire White
SF	28th September 2015 (Monday)	5pm	Shaw House	Election of Chair & Vice Chair Agree Formula for 2016/17 to go to Council's Executive for Approval Agree De-delegations for 2016/17 Agree Additional Funding Criteria for 2016/17 Set out High Needs Funding & Arrangements for 2016/17 Review Engaging Potential savings and tender Agree Scheme for Financing Schools DSG Monitoring 2015/16 Month 5	Ian Pearson Claire White Shannon Coleman-Slaughter Claire White Jane Seymour Jane Seymour Claire White Shannon CS & Ian Pearson
HFG	24th November 2015 (Tuesday)	3.30pm	Shaw House	Review of likely DSG Funding for 2016/17 and Draft Budget Review High Needs Budget Proposals for 2016/17 Review PRU Budget Proposals for 2016/17	Claire White Jane Seymour Cathy Burnham

Work Programme 2015/16 Financial Year (Revision)

Meeting	Date	Time	Venue	Items for Consideration/Decision	Lead Officer(s)
				Update on Schools in Financial Difficulty	Claire White
SF	7th December 2015 (Monday)	5pm	Shaw House	Draft DSG Budget for 2016/17 - Overview Update on High Needs Budget Proposals for 2016/17 Update on Early Years Funding Budget Proposals for 2016/17 Update on PRU Budget Proposals for 2016/17 Update on Schools in Financial Difficulty School Funding Benchmarking Information DSG Monitoring 2015/16 Month 7	Claire White Jane Seymour Avril Allenby Cathy Burnham Claire White Claire White Shannon CS & Ian Pearson
HFG	13th January 2016 (Wednesday)	3.30pm	Shaw House	Review DSG funding for 2016/17 and draft budget Consider school budget and final funding rates for school formula Review High Needs budget proposals Review PRU budget proposals	Claire White & Shannon CS Claire White Jane Seymour Cathy Burnham
SF	25th January 2016 (Monday)	5pm	Shaw House	Overview of DSG funding for 2016/17 and draft budget for 2016/17 Agree final funding rates for School Formula and and agree school budget Review High Needs Budget Proposals Review PRU budget proposals Review Early Years budget proposals Report on funding from Growth Fund and Falling Rolls Fund 2015/16 DSG Monitoring 2015/16 Month 9 (Budgets to schools by 29th January - subject to Approval by EFA)	Claire White & Shannon CS Claire White Jane Seymour Cathy Burnham Avril Allenby Claire White Shannon CS & Ian Pearson
HFG	24th February 2016 (Wednesday)	3.30pm	Shaw House	Review of Final DSG Budget proposal for 2016/17 Review final arrangements for High Needs Review final arrangements for Early Years Review final arrangements for PRUs Agree work programme 2016/17	Claire White & Shannon CS Jane Seymour Avril Allenby Cathy Burnham Claire White
SF	7th March 2016 (Monday)	5pm	Shaw House	Agree Final DSG Budget for 2016/17 Agree final arrangements for High Needs Agree final arrangements for Early Years Agree final arrangements for PRUs DSG Monitoring 2015/16 Month 10 Agree work programme 2016/17	Claire White & Shannon CS Jane Seymour Avril Allenby Cathy Burnham Shannon CS & Ian Pearson Claire White